

## Holy Cross Church Binsted Parochial Church Council

Minutes of the meeting held on Monday 8<sup>th</sup> November 2021 at 2.00p.m. at Mill Court

Those present: Yann Dubreuil: [Chairman]; Stella Croom-Johnson: [Deputy Chairman and Church Warden]; Kathy Ogilvie Thompson [Churchwarden]; Christopher Ogilvie Thompson [Assistant Priest]; Andrew Croom-Johnson [Treasurer]; Kay Hunter Johnston [on zoom]; Cathie Weldon; Piers Wilson; Nick Carter; Pam Smith; Angela Dunne [Secretary]

<b>1</b>	<b>Welcome and opening Prayer</b> YD welcomed everyone to the meeting and said a prayer
<b>2</b>	<b>Apologies</b> Liz Carey
<b>3</b>	<b>Minutes of the meeting held on 20.9.2021</b> 12. AD to correct the initials AHJ to ACJ in line 4. <b>ACTION: AD</b> The minutes were then approved and signed by YD
<b>4</b>	<b>Matters Arising from the minutes held on 20.9.2021</b> <b>13.4 Tree planting</b> – SCJ reported that the majority of PCC members preferred option 1 as the location for a new tree to be planted to commemorate the Queen’s Platinum Jubilee. There was concern that it may impede any outside services’, but it will be planted in line with the existing mer tree and therefore not do this. The tree has cost £5 and has been bought from the Bentley Wildlife It is a rowan sapling which will be protected in its infancy.
<b>5.</b>	<b>Yann’s departure and preparation for the Interregnum</b> Yann stated that Bishop David is attending the joint PCC meeting tomorrow evening, Tuesday November when he will be able to outline the process of the interregnum and answer questions. The timing of an interregnum is six months, but Bishop David is hoping that it will be shorter than this. YD that representatives from each parish will need to work with the Arch Deacon to compile a Parish p which all the PCC’s in the Benefice will need to approve. Then, the incumbent position can be adver At the interview there will be representatives from each parish in the Benefice including a patron from Church. The patron for Holy Cross Church, Binsted is the Arch Deacon of Winchester. The patron t Mary’s in Bentley is the Arch Deacon of Surrey and the patron for St. Mary’s in Froyle is a represen from the Guild of all Souls. YD stated that the process could begin before he has left in late February March.
<b>6</b>	<b>Single Parish and PCC proposals and pastoral Re-organisation update</b> YD informed the committee that PCC members of St. Mary’s Church Froyle have now agreed in pri to a Single Parish being formed. Therefore, formal draft proposals can now begin to be written guidance from the DMPC [Diocese Mission Pastoral Committee]. The next steps will be that the Deacon and Jane Hammond [Diocesan Administrator] will communicate with each of the Church Wa in the Benefice and or the members of the Single Parish Working Party. This could be a slow proces
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7	<p>Questions were asked regarding the proposed amalgamation of Kingsley and Oakhanger into the Ber and whether the single parish PCC would include them at the same time. YD said that there were procedures to follow and it is not dependent on a new incumbent being in post. It is important for applicants to be made aware of the proposed Single Parish changes and Pastoral Reorgan intentions. He stated that there is “goodwill and support for Kingsley and Oakhanger parish” and the pattern of services have been planned to accommodate them. In addition, training is being offered to enable laity to lead morning worship services in the future.</p>
8	<p><b>Finance</b></p> <p>8.1 Report from the Treasurer – ACJ had sent out a copy of a spreadsheet showing an analysis of income and expenditure for the period 1st January 2021 to 31st October 2021 via email. A copy of this is in a 2 minute file.</p> <p>[a] ACJ said that next time he will split the accounts so that the print is larger and easier to read.</p> <p>[b] In his report he mentioned that, “we are solvent.” Other comments included that the parish giving had increased by £1,000 compared to last year, the parish council donation of £1,500 for the maintenance of the Church yard was gratefully received, the income from weddings is up £3,000 from last year and a refund has been received from payment for the Quinquennial repairs.</p> <p>[c] ACJ reported that he has an outstanding invoice of £2,000 to pay for repairs to the boiler and previously he has paid £1,000 for a service and repairs that were necessary. All agreed that this is rather expensive and further discussions and proposals regarding the boiler and the heating system were discussed in SCJ’s Fabric Report. [see below].</p> <p>[d] ACJ stated that £490 profit was made from the Wheatley teas and an income of £115 was obtained from a donation from an open garden event in the village and the Harvest brunch.</p> <p>[e] A donation of £5,000 had been received for the General and Re-ordering account and a donation of £1,000 has been given to the restricted Re-ordering Account.</p> <p>[f] ACJ wanted to make sure that all the PCC members understood the reasons why there are two General Funds. He reminded the committee that he sent out an email to everyone on 28.12.2019 with a document attached giving details of the adjustment he made in relation to the church general Fund. He read out the document [see below]</p> <p><b>HOLY CROSS CHURCH - AMENDMENT TO GENERAL ACCOUNT</b></p> <p>Following a recent discussion with a parishioner regarding their giving, I have been giving some thought to how we could “split” the current parish General Fund to accommodate any parishioners who do not want their giving to the church to go towards the re-ordering costs which at the moment are all paid from General funds.</p> <p>I have looked at the C of E Parish Resources Website for their description of the different types of funds and I have decided we should do the following:</p> <p>The General Fund currently stands at approximately £8,000 in the current account and £28,781 in the savings account with CCLA.</p> <p>I have set up a new Designated Fund within the accounts called the General Fund 2 which we can use for re-ordering project expenses until grants etc have been applied for and received. From that point on all reordering costs will be taken from the Restricted Reordering fund meaning there will no longer be a need to maintain a separate Designated fund. The two General funds will be re-united and the single General Fund will be reimbursed for all the reordering costs. I have transferred £25,000 from General Fund 2.</p> <p>This will leave some £11,700 in the current General Fund which will remain Undesignated and be used for the day to day running of the church. This Undesignated Fund would receive all the monies that come in by way of general donations, collections and regular giving, and this should be sufficient.</p>

cover our day-to-day running costs. We will then be able to demonstrate that all these monies are only for the general running of the church.

By making the new Fund “Designated” rather than Restricted we can still transfer monies back out to the Undesignated General Fund should we wish to.

Any donations for the actual reordering itself will be put in the “Restricted” Reordering Fund that already been set up.

I hope by doing this we will keep everyone happy.

December 2019

Following ACJ’s explanation there were some queries from KHJ. Clarification was given that there are two General Funds because some people want to donate to the Church but they do not want their money spent on the Re-ordering project.

Hence, General Fund 1 is for all general costs other than Re-ordering and General Fund 2 is for the Re-ordering purpose including Re-ordering costs.

In addition, ACJ confirmed that donations of £11,000 have been given specifically for the Re-ordering project. The architects’ fees and expenses have so far cost £27,800 [this takes into account all reclaimed VAT so far]. This has left the balance of the fees already paid of £16,800 which has been funded from the General Funds.

## 8.2 Fundraising for the Quinquennial

SCJ reported that there has been a delay in producing a leaflet outlining a timetable of fundraising activities, but this is now imminent and will be available shortly. In addition, Alan and Anne Shelle are working on grant applications for some of the maintenance work required in the Church.

SCJ stated that the printing staff who work at Treloars were not responding to communications regarding the printing of Christmas cards. Therefore, she has had some printed elsewhere and they are now available for sale. They will be sold at the weekly Wednesday morning coffee shop, the Christmas cards will be advertised on the Village and Church FB sites. Thanks was given to SCJ for organising this.

## 9 Feedback on recent events

**9.1 Harvest 10<sup>th</sup> October** – This went well. Thanks was given to CW for coming up with the idea of having a Brunch after the service.

CW stated that the Church was beautifully decorated with harvest flowers and produce that was organised by Sam Barrow. AD offered to write a thank you note to Sam on behalf of the PCC.

### **ACTION: AD**

AD informed the PCC that Sam will be stepping down from her flower arranging duties in September. She will be greatly missed as she has displayed her flower arranging talents in Binsted Church for many years and organised the flower ladies’ team very successfully.

## 9.2 Churchyard Working parties –

**[a]** KOT said that there had been two separate Saturday morning churchyard working parties in October. A lot of improvements had been made including a cut back to the tall hedge along the boundary of the Church yard. This now enables people to walk along the path.

**[b]** NC stated that the holly tree between the roadside and the wall separating the grass and the graveyard has grown too big. This really needs at least 15 feet cut off. SCJ suggested that she asks for an arboricultural tree report to be done and this will give advice on what needs to be done to specific trees. This was to take place before the pandemic, but Covid restrictions prevented it from happening.

**ACTION: SCJ to contact Kingsley tree care and Hampshire Tree and Gardens for quotes.**

<p><b>10</b></p>	<p><b>Planning ahead [whether virtual or physical]</b>  <b>10.1 Remembrance Sunday – 14<sup>th</sup> November at 10.50a.m.</b>  YD reported that, he had a duty and responsibility to keep people safe from Covid 19, therefore service will take place outside.  <b>ACTION: SCJ to ask Keith Mentzel to do the Role of Honour call</b>  <b>10.2 Advent Calendar project –</b> AD said that she had been busy asking people who live in the village to take part. She had five more dates to fill. Sue Stephenson will be writing an article about the project for the December issue of the parish magazine, and it will be promoted on the village community FB site.  <b>10.3 Christmas Fair –</b> AD reported that donations of mince pies were needed for the refreshments and other donations of jewellery, books, cakes and nearly new items.  <b>She asked that PCC members spread the word about the fair.</b>  A discussion took place regarding the location for Santa's grotto inside the Church. It was agreed that it could be located near the organ as this would enable an in and out for children and parents. YD said he liked the idea of promoting the origins of St Nicholas and having suitable reference material about this to be available in the Church. CW offered to investigate suitable reference material for children.  <b>ACTION CW</b>  <b>10.4 The Real Nativity – Friday 17<sup>th</sup> December at 6.30p.m.</b>  This is to be a free ticketed event inside the Church. People will be encouraged to wear simple or fancy dress costume. Last year's nativity film will be shown on a big screen in the Church and with participative singing.  Refreshments may be served outside, but this will depend on the weather and a decision will be made nearer the time.  <b>10.5 Carol singing in the village [or maybe in the new Binsted Inn?]</b>  YD is going to ask the new Landlord of the Binsted Inn [when it is open] if there is a possibility of singing carols in the pub. Carol singing may also take place in the village while visiting the Advent window displays.  <b>Proposed date is Thursday 23<sup>rd</sup> December.</b>  <b>ACTION: YD</b></p>
<p><b>11</b></p>	<p><b>Fabric Report –</b> SCJ sent a copy of her report via email prior to the meeting. A copy of this is in the meeting file.  The immediate issue is that the boiler needs replacing as soon as possible. A lot of money has been spent on repairs to the boiler and it is no longer possible to get spare parts. SCJ has investigated the possibility of the boiler being replaced with a new heat pump, but the old and large Church building means that this is not a viable option.  <b>ACTION: SCJ to obtain quotes from Brooke Side heating, the heating company that the Wick Institute use and the boiler company that Bentley Church has recently used.</b></p>
<p><b>12</b></p>	<p><b>Re-ordering Project Update</b>  KHJ sent PCC members the email which she sent to the DAC on 11<sup>th</sup> August. This detailed Antony's Feltham King's option analysis regarding the different possible locations for a new toilet block for the Church prior to the meeting. She apologised for not sending this to PCC members earlier. KHJ said that her recent email communications with the DAC state that they cannot opine on a preferred position, they can only advise.  There is a proposed Re-ordering committee meeting with the DAC on 13<sup>th</sup> December in the Church to discuss the best location for the new toilets.  After some discussion it was agreed that Antony's Feltham King's analysis is put on the Re-ordering section of the web site so that we are seen to be transparent with the Church and local community regarding our decision process. However, there needs to be a paragraph of explanation to accompany the document explaining that option C [outside the Westcote Chapel and option D [outside the north-west corner] are now the main choices.  <b>ACTION: KHJ</b></p>
<p><b>13</b></p>	<p><b>Any Other Business</b></p>

	<p><b>13.1 Organ Tuning</b> – the organ has been tuned, however maintenance repairs to the cost of £500 required. This was proposed by SCJ and Seconded by COT. All PCC members agreed. Andrew Hunter Johnson [Church organ player] had sent information to PCC members prior to the meeting which stated that he would generously purchase an organ module at a cost of £1,200 which would greatly improve the quality of the sound of the keyboard, which would benefit everyone wherever they were seated inside the Church. After some discussion it was decided that AHJ investigate the purchase of an alternative pedal module which is of better quality and the Church would contribute towards the increase in cost.</p> <p><b>ACTION: AHJ</b></p> <p><b>13.2</b> YD informed everyone that as he is leaving the parish his wife Hannah will also be stepping down from her role as a part time administrator. This 8 hour per week, part time role will be advertised locally in the parish magazine and on the community village and Church FB sites.</p> <p><b>13.3</b> KOT said that she would like to up- date the “Who is Who” notice board inside the Church, therefore she would like a recent photograph of each PCC member.</p> <p><b>ACTION: All PCC members to send KOT a photograph of themselves electronically.</b></p> <p><b>13.4</b> YD asked for a reader for this Sunday’s service. NC volunteered.</p> <p><b>13.5</b> YD said that the pew sheets are still not being produced, therefore the regular reminders of meetings are not being printed, however, he would still appreciate people keeping their diaries up to date and dates of meetings have been arranged.</p> <p><b>13.6</b> CW asked if Church plans and proposals in the pipeline will still continue despite YD leaving the Benefice. YD reassured her that they would as they are in the “hands” of the Church Wardens, the Vestry and the Arch Deacon.</p>
<p><b>14</b></p>	<p><b>Dates and venues of next meeting in 2021</b>  9<sup>th</sup> November – Joint Benefice PCC’s meeting in Bentley Church room at 7.30pm  24<sup>th</sup> January - Binsted PCC meeting 2pm venue – The Vicarage</p>
<p><b>13</b></p>	<p><b>YD closed the meeting with a Prayer</b></p> <p>The meeting closed at 4.20p.m.</p>