

## Holy Cross Church Binsted Parochial Church Council

Minutes of the meeting held on Monday 24th May 2021 at 2.00p.m. via Zoom webinar

Those present: Yann Dubreuil: [Chairman]; Stella Croom-Johnson: [Deputy Chairman and Church Warden]; Kathy Ogilvie Thompson [Churchwarden]; Liz Carey – [Assistant Churchwarden] Andrew Croom-Johnson [Treasurer]; Kay Hunter Johnston; Cathie Weldon; Piers Wilson; Nick Carter; Pam Smith; Angela Dunne [Secretary]

1	<b>Welcome and opening Prayer</b> YD welcomed everyone and opened the meeting with a prayer
2	<b>Apologies</b> None
3	<b>3.1 Minutes of the APCM held on 27<sup>th</sup> April 2021</b> The minutes were approved <b>3.2 Minutes of the PCC meeting held on 22.3.2021</b> The minutes were approved. Due to the virtual meeting YD will liaise with AD to sign the minutes. <b>ACTION: YD &amp; AD</b>
4	<b>Matters Arising from the minutes held on 22.3.2021</b> <b>10.a [iii] Broadband installation</b> – this is an ongoing development. The phone line has been installed and the Church is now on the Open Reach data base. The phone is positioned on the window ledge by the piano, with a laminate giving location and call back details. The phone is to be used for emergencies only. An email alert is in place to notify the treasurer and churchwarden as soon as the phone is used, so that they know if there is an emergency in the church. In addition, this also means that they are aware if the phone is being used for any non-emergency usage. The phone is on permanent mute. The Wifi facility will be available in the near future, as ACJ & SCJ continue to communicate with Daisey Communications and Open reach. YD thanked them both for their continuing work on this project.  <b>7. [b] from 16.11.2020 – Portable loos</b> – KHJ had given the company details [Loos for Doos] and costings to the Admin Office for use at weddings at Binsted Church. Unfortunately, there was a misunderstanding regarding the organisation of this provision for a wedding that look place in April. However, all the weddings that are planned to take place from now on should have this facility available. <b>ACTION: KOT</b> to check with Benefice Admin. Office It is hoped that from 21 <sup>st</sup> June the Wickham Institute toilets can be used again if the Government lifts restrictions as planned.  <b>12.[c] Churchyard working parties</b> [i] NC reported that lots of volunteers helped over the two dates planned. The weather was very good for the first date and wet for the second. Discussions took place regarding the up-keep of the far end of the Church yard. This area was maintained by the Community pay back team before the pandemic. Unfortunately, it is now in urgent need of strimming. It was agreed that NC obtains quotes from Royston and James [Bentley Church gardener] to mow, strim and clear away the vegetation. <b>ACTION: NC</b> PW suggested that in the future the area is kept under control using volunteers. There is also the possibility that the Community pay back team will return in the future once Covid 19 restrictions have lifted. NC said that he is not getting any response from his emails at the present time but when restrictions are lifted, he will try again. [ii] YD commented that the tall hedge is encroaching on to the Churchyard path and needs cutting back. PS said that this should not be done before late July and August because birds will be nesting in the hedge.

5	<p><b>Finance</b></p> <p><b>5.1 Report from the Treasurer</b> – ACJ had sent out a copy of an analysis of income and expenditure for the period 1<sup>st</sup> January 2021 to 30<sup>th</sup> April 2021. A copy of which is in the minute file. ACJ reported that the money in the General Fund and Current account is only £3,000 lower compared to May,2019. He is optimistic for an improvement in income due to more people coming to Church and donating in the plate collection and weddings taking place from now on. He commented that there was a substantial VAT refund from payment for Church repairs and for the ladder in the Bell Tower.</p> <p>NC asked, “Are we not able to make donations to the Charities that we Support?” ACJ said that this is going to happen by the end of this month as what is donated is a percentage of the money received. Sufficient money has now accumulated so the donations will be paid.</p> <p><b>5.2 Fundraising</b></p> <p>SCJ commented that there is a need to form a small fundraising team to raise money for future work that has been highlighted in the Quinquennial report and the Re-ordering project. She said that there are free seminars for people to attend which give help and guidance towards obtaining grants from trusts. KHJ said that she has attended some of these and they do give useful information on how to best apply for grants. She said that it is important to have a “high quality basic template that can be adapted to meet the criteria of the trust.” KHJ is happy to join the team and it was also suggested that Claire Fargeot and SCJ are included, plus volunteers from the Church congregation and wider community.</p> <p><b>ACTION: SCJ to write an article in the parish magazine</b></p> <p>KOT gave thanks to SCJ who had already begun some of the preliminary work towards applying for grants, in particular, she has asked the church architect to obtain 2 quotes for each item of work required. This is necessary for grant applications. SCJ said that it is important that we show evidence that we are also fundraising towards the projects and this needs to be co-ordinated. She has come across ideas such as, Ride and Stride and Fundraising in a Box. AD said that she would co-ordinate the Christmas Fair this year if it is allowed to take place.</p>
6	<p><b>Current Covid 19 Lockdown and Restrictions</b></p> <p>YD reported that the Church guidance hasn’t changed, therefore the wearing of masks, social distancing and no singing etc will have to continue. He said that there may be a lifting of restrictions from June 21<sup>st</sup> but we will have to wait for announcements from the Government and then guidance from the Church of England.</p>
7	<p><b>Pastoral Re-organisation</b></p> <p>[a] YD reported that Kingsley and Oakhanger parishes will be joining our Benefice and not East Worldham. He has met with a representative from both Churches and said that they were “very positive.” YD is planning to meet with the rest of the congregations from these Churches in the near future.</p> <p>[b] KOT reported that the pastoral re-organisation sub-committee was going to meet with the Registrar Gavin Foster who will explain the principles and differences regarding a Joint Council and a single PCC. This was going to take place in the next 4-6 weeks.</p>
8	<p><b>Feedback on recent events</b></p> <p><b>8.1 Easter and re-starting Sunday services</b> – comments and questions made.</p> <p>[a] There was a good attendance at the Easter Sunday service and the live sermon was appreciated.</p> <p>[b] There is good attendance at the fortnightly Sunday services held in Binsted Church.</p> <p>[c] PW commended YD’s recorded sermon that was viewed yesterday [23.5.21]</p> <p>[d] CW asked if live streaming was possible in the future? YD said that this is difficult to do and to be of a good quality. He still favours pre-recordings because live streaming would require a lot of cameras and equipment.</p> <p>[e] YD said that the screens inside the Churches are a useful tool for people to engage in worship. In addition, when there are five Churches in the Benefice there will need to be a mix of live and recorded material. Discussions will take place with the Rectors’</p>

	<p>council concerning how the services will operate in the future and he envisages more “lay” people to be involved.</p> <p><b>8.2 APCM – 27<sup>th</sup> April 2021</b> There was a good attendance at the APCM meeting held via zoom webinar.</p> <p><b>8.3 Pentecost Prayer Week [16-23 May]</b> YD said that he was very pleased with both the virtual and outside prayer stations. He thought that outdoor prayer stations could be repeated again. COT said that the 24/7 prayer slots were filled quite well, except the times from 1am – 4am “where there were not many takers.” The Youth group were very happy, amazed and very encouraged that people had written prayers in their prayers box for them to use and read.</p>
<p><b>9</b></p>	<p><b>Planning ahead for possible forthcoming events and services - whether virtual or physical</b></p> <p><b>9.1 Binsted Fete – Church stall and other suggestions</b> [a] KOT reported that there would be a Church table/stall at the fete and possibly a Messy Church activity. In addition, the Bell ringers would have an information stand and there would be information about the re-ordering project. However, all this depended on Covid-19 restrictions being lifted and the fete being able to take place. [b] PS suggested that people could be asked for ideas concerning fundraising for the Church. [c] Jugs of Pimms fundraising idea from Claire Fargeot was mentioned. NC offered to purchase the ingredients for the Pimms and to liaise with Claire. <b>ACTION: NC</b> [d] PCC members were asked to help on the day. COT and KOT volunteered. Many of the PCC members were involved in other fete activities and a local wedding celebration was taking place on that day. <b>ACTION: KOT, NC, COT</b></p> <p><b>9.2 July and August service patterns, and from September</b> [a] A marquee pet service is planned for Sunday 5<sup>th</sup> July – KOT to ask for help with refreshments nearer the time. <b>ACTION: KOT</b> 11<sup>th</sup> July - Morning service in Binsted, 18<sup>th</sup> July – Marquee service at Bentley. [b] No fete or pet service taking place at Froyle this year. [c] The service pattern would continue through late July and August - similar to how it is being run now. However, there may be the opportunity to have more live interaction and less recorded material, but this will depend on the current restrictions being lifted. [d] YD reported that he is going to discuss with the Rectors council his planned proposal regarding services in September and beyond. He would like the new service rota to include the Kingsley and Oakhanger Churches and not wait until December or January. This would avoid making changes twice. YD said that it was going to be a challenge, but there needed to be scope for growth and ministry, and overall, the plan needed to be fair.</p>
<p><b>10</b></p>	<p><b>Fabric</b> SCJ sent a copy of her report via email prior to the meeting. A copy of this is included in the minute file. [a] A retrospective approval was given for the architects’ costs of £1,500 [including travel expenses] for preparing the specification/digest documents required for the work listed in the Quinquennial. This document is essential for obtaining quotes for the work to be done and for obtaining grant and faculty applications. KOT stated that this cost was originally going to be included in the Re-ordering preparation costs. [b] SCJ proposed that an additional four hours of work at £107.50 per hour be approved for the architect to obtain quotes for the actual work. This was Seconded by KOT. All agreed.</p>

11	<p><b>Re-ordering Project</b>  KHJ reported that a meeting took place in the Church with the architect [Antony Feltham-King]. Ron Neil, Ben MacDonald and Andrew Hunter Johnston to review and discuss the different site locations for the proposed new toilets. PCC approval was then obtained for the cost of approximately five hours of work at £107.50 + VAT for the architect to draw up plans for two of the locations. These will then be submitted and considered by the Diocese and historical bodies.</p>
12.	<p><b>Any other Business</b></p> <p>12.1 [a] <b>Binsted School and Wellbeing Room</b> – KOT and AD reported that the School had asked the Church for a financial contribution towards the new Wellbeing Room at previous Governor meetings. Recently, KOT had replied to the school saying that there were no specific funds available at this time, however, as a Trustee of the Binsted Recreation Trust she was able to secure a £5,000 donation towards this new school project in agreement with Nick Carter and David Sinclair who are also trustees. AD said that the new building is taking shape with the foundations in place and the sides and roof to be completed over half term. She also commented that Sharon [HT] would be grateful for help towards making soft furnishings in the room. PS said that she knew seamstresses in the village who may be happy to help. YD and everyone agreed that the Church wanted to continue supporting the school in practical ways and not just donating money. NC and AD have volunteered to go into school and hear children read.  <b>ACTION: AD to liaise with the School</b></p> <p>[b] YD and AD reported that the Year 6 leavers service may take place in Binsted Church because the usual Year 6 Hampshire cathedral service cannot take place due to the Covid 19 restrictions. YD said that the Year 6 children from Bentley Primary School may join too. <b>ACTION: YD liaise with HT’s of Binsted and Bentley Primary Schools</b></p> <p><b>12.2 Risk Assessment</b> – the current documents are up to date. However, a new risk assessment may be necessary when the Church is fully open after the restrictions are lifted. <b>ACTION: Churchwardens</b></p> <p><b>12.3 Suzanne Adlington’s Open Garden 21/22 August – needs volunteers to organise and run</b> – KOT said that traditionally Church volunteers provide tea and cake and the profits made go towards Church funds which is normally between £800-£900. NC volunteered to help and to contact Helen McDonald who usually organises the cakes and the rota. <b>ACTION: NC</b></p> <p><b>12.4</b> YD asked us all to pray about the current situation regarding the leadership in the Diocese of Winchester. AD had forwarded a letter she had received to PCC members. It was agreed that SCJ include this in her next weekly notice to the congregation and it is also included on the Benefice web site. <b>ACTION: SCJ &amp; YD</b></p> <p><b>12.5</b> SCJ was proposed as Vice Chairman of the PCC by KOT. This was seconded by NC. All approved.</p>
13.	<p><b>Dates and venues of next meeting in 2021</b>  Binsted PCC meetings 20<sup>th</sup> September; 8<sup>th</sup> November at 2pm  Joint Benefice PCC’s meeting 18<sup>th</sup> October</p> <p><b>NB</b> KOT said that there would be an extra joint Benefice meeting to discuss the formation of a Single PCC before the planned October meeting. <b>Date: tba</b></p>
14.	<p><b>YD thanked everyone for joining the meeting and closed with a Prayer</b></p> <p>The meeting closed at 3.46p.m.</p>