

Holy Cross Church Binsted Parochial Church Council

Minutes of the meeting held on 2nd March 2020 at 2.00p.m.

at the home of Stella and Andrew Croom-Johnson, 4 Foresters Cottages, Isington

Those present: Yann Dubreuil: [Chairman]; Christopher Ogilvie Thompson; Stella Croom-Johnson: [Deputy Chairman and Churchwarden]; Kathy Ogilvie Thompson [Churchwarden]; Liz Carey – [Assistant Churchwarden] Andrew Croom-Johnson [Treasurer]; Angela Dunne [Secretary]; Kay Hunter Johnston; Cathie Weldon;

1	Welcome and opening Prayer Yann opened the meeting with a prayer YD also welcomed Sam and Gemma to the meeting. After Matters Arising were discussed they gave details of the new family service they are organising in Binsted Church. [see 10.2] They then left the meeting.
2	Apologies Piers Wilson and Sue Stephenson
3	Minutes of the meeting held on 3.2. 2020 Approved and signed by YD
4	Matters arising from the minutes 3.2.2020 (other than those specified below) 10 [a] Replacement Foundation Governor for Binsted School. ACTION: YD to approach the person that has been suggested. ACTION: AD to ask the admin team to put an advert in the weekly pew sheets 10.a [iii] ACJ reported that the Wickham Institute committee has decided that it was “not worth their while” to install broadband or a phone line. However, he would liaise with YD to continue researching the possibilities of this being done for the Church. ACTION: ACJ, YD 6. Single Parish Benefice – ACTION YD – YD to forward the presentation by Rev Alex [when he has received it] to the Benefice admin team who will then put it on the benbinfro website.
5	Re-ordering – planning the next steps [a] YD stated that we have currently had four months of the proposed six month pause regarding formal planning meetings by the Re-ordering Committee. He had met with a group of thirteenth people recently along with the Churchwardens, which he felt was an enquiry with lots of questions. This meeting had been minuted, however he felt that the transcript was not a true reflection of the meeting. YD was encouraged that he should let the group know how he felt. YD said that he would like to meet with this group of people again. YD commented that the re-ordering plans will probably have to be done in “pieces” which the PCC acknowledges but also recognises is not ideal. He said that the building of toilet facilities in the Church is not contested but the location is. YD stated that Claire Fargeot has offered to be a “facilitator” during future meetings as she is an impartial and respected member of the community and has the relevant experience. ACTION: YD [b] YD proposed that after the APCM in April and before the next PCC on 8 th June an Extraordinary Meeting takes place with members of the Re-ordering Committee and the PCC. ACTION: YD date tba [c] Future Re-ordering minutes will be available to read on the Binsted web site. [d] KHJ said that she had been approached by two ladies to meet and discuss the

	<p>Re-ordering project. She stated that we must all pray and be mindful of what God wants for this project.</p> <p style="text-align: right;">ACTION: KHJ and everyone</p>
6	<p>Finance –</p> <p>6.1 Report from the Treasurer – ACJ had not submitted any new accounts because it was only a month since his last report.</p> <p>6.2 Preparation for APCM – 5th April</p> <p>[a] ACJ to contact the Registrar regarding the administrative information of the PCC members and their roles and dates elected. ACTION: ACJ</p> <p>[b] ACJ noted minor alterations {that were discussed} to the Financial Statement. ACTION: ACJ</p> <p>[c] It was proposed by KHJ and Seconded by SCJ that the money in the Church Worker Fund [£10,126] is to be paid to Bentley PCC to cover some of the costs of the Pastoral assistants. All agreed. ACTION: ACJ</p> <p>It was confirmed that Sam and Gemma’s salaries have been underwritten by a donation for two years. However, in eighteen months’ time the Benefice will need to decide whether they want to continue to employ them, and if so their salaries will need to be paid from Church funds</p> <p>[d] It was agreed that a Deanery Mission report and a Bell Tower report is included on the Agenda on the forthcoming APCM. ACTION: AD</p> <p>[e] It was requested that those members writing a report for the APCM send them to the Churchwardens and Secretary. These reports will be distributed to the Church community prior to the APCM via email. In addition AD will organise some paper copies to be printed. ACTION: AD, SCJ, KOT</p> <p>[f] AD to ask Nick Carter regarding the form that is used to advertise the APCM in the Church porch. ACTION: AD</p>
7	<p>Safeguarding</p> <p>[a] YD stated that as a PCC we have a legal duty to “have due regard to guidance issued by the House of Bishops on matters relating to the safeguarding of children and vulnerable adults.” All PCC members acknowledged this and agreed.</p> <p>[b] One PCC member needs to complete the C1 Safeguarding course asap.</p> <p>[c] YD reminded the committee that Kathleen Digby is our Safeguarding Officer. Any safeguarding issues should be brought to her attention or to himself.</p> <p>[d] YD stated that the Church of England is looking into historical and current safe guarding issues to do with the clergy. YD asked if there are any issues and if there are they should be reported to him.</p> <p>[e] Lora is the administrator for the DBS checks at present.</p> <p>[f] There should be a Safeguarding notice in the porch to the Church and details need to be put on the benbinfro website. ACTION: KOT</p>
8	<p>Health and Safety</p> <p>YD asked if there were any health and safety issues at present. It was acknowledged that the pew platform that is damaged had been adequately taped off for no access until the repair work is completed. PCC members did raise the issue of the different levels in the Church which do present a problem and people do trip up quite often. YD suggested that an independent access report and survey is carried out by a specialist. All Agreed. ACTION: Re-ordering Committee</p>
9	<p>Review of past event and services:-</p> <p>9.1 Ash Wednesday Service – this went well</p> <p>9.2 Thank You Drinks Party – there was a positive atmosphere amongst the people who attended. Unfortunately it was not as well attended as on previous occasions as lots of apologies had been received. It was noted that it is good to hold the event at different times of the year, but that it will be impossible to find a time convenient to all. Thanks were given to those who contributed to the canapes in particular those</p>

	made by Alastair Carey. They were delicious.
10	<p>Forthcoming events and services:-</p> <p>10.1 Mothering Service – 22nd March This will be advertised at Messy Church on 8th March and on the Binsted Community FB page. Pam Smith and Jackie Raine have kindly offered to make posies which will be given out during the service.</p> <p>10.2 New Family Service – 4th Sunday of the month Sam and Gemma gave the PCC details of a new family service that is to take place on the 4th Sunday of the month at 3.30p.m.- 4.30p.m. followed by a light tea at Holy Cross Church in Binsted [first one to take place on Sunday 26th April]. This is aimed at families with children aged 7-13 approximately. It will be a “Live@ Five” type of service with contemporary songs, stories, family prayers and testimonies. It is hoped that families will help present the services in the future. It was suggested that Bentley and Binsted Schools are approached to advertise this new service in their weekly newsletters. In addition, SCJ offered to promote it on the Community FB site and flyers will be given out to families who attend Messy Church this Sunday, 8th March.</p> <p>10.3 Easter Services – Good Friday Meditation Service 10th April at 11.00am - Easter Sunday – 9.30a.m. Communion service</p> <p>10.4 Prayer Week [24th to 31st May] School Half Term COT reported that the Home groups have been asked to design and make various prayer stations. In addition YD reported that he is liaising with Bentley and Binsted Schools regarding the possibility of having a prayer station in the Schools playground the week before the main event. These would then be moved to the Churches. This is still in the planning stage and volunteers would be required to help “man” the prayer stations during the school lunch time period when the children would visit them. ACTION: YD Pentecost Sunday [31st May – joint Benefice service]</p> <p>10.5 Rogation Sunday – 17th May – COT to liaise with Nick Carter and Libby May regarding this event and the route of the walk. This year the walk will end at Bentley Church in time for the Tea before the Live@ 5 Service. ACTION: COT</p> <p>10.6 Binsted Fete & Flower Show – 4th July – to be discussed at the June PCC meeting</p> <p>10.7 Marquee and Pet Service – 5th July – to be discussed at the June PCC meeting.</p>
11.	<p>Fabric</p> <p>11.1 Westcote Chapel SCJ reported that a structural engineer has made an initial inspection of the cracking in the Westcote Chapel. This was approved at the last PCC and an invoice for this is awaited. It is expected the engineers’ report [due shortly] will recommend that an exterior inspection pit be dug, an estimated cost of £500. This will allow them to see what is happening below ground level and to assess whether this gives any cause for concern. COT proposed and LC seconded that the cost of this will be paid out of the Fabric Fund. All agreed.</p> <p>11.2 Bell Tower – update on the ladder and electrics Ricky Crimes’s employee who was providing the drawings for the new ladder is ill, therefore there has not been any progress. However, this situation is very frustrating as improvements in the tower cannot take place until a new ladder is made. SCJ will emphasise the situation to Ricky and will stress that she does need progress on the situation so that she can report this at the APCM. KJH suggested another contact to</p>

be approached. This is David Andrews who did some similar work in Holybourne Church.

ACTION: SCJ, KOT

11.3 Gutters and downpipes

SCJ reported that Chris Beare and Piers Wilson had completed some improvements on the gutters and downpipes. However, further work needs to be done by a professional, including recommendations from the quinquennial report. SCJ will ask Dennis Smith for a recommendation.

ACTION: SCJ

11.4 Wooden floor near the Font

Dennis Smith has kindly offered the materials to replace the damaged floor. His professional carpenter contact will do the work required, but this will be charged for. Thanks to be given to Dennis.

11.5 Trees in the Churchyard

It was agreed that Darren from Kingsley Tree Services is acknowledged and thanked for his work in the Churchyard in the next issue of the Parish magazine. In addition, Darren has agreed to report on the state of the trees in the Churchyard which was an action in the last quinquennial report.

ACTION: SJC

11.6 Heating

SCJ reported that there had been a “blip” in the heating during the recent storms. It was felt that this was due to a power surge during the storms. A service is due in April so the necessary checks will be made then.

11.7 Thanks were given to SCJ for all her hard work with the above Fabric issues.

12 Any Other Business

12.1 New PCC members training

SCJ stated that she had booked two places for PCC members training at Kempshott on 29th April. These would be offered to new PCC members who will be joining the committee after the APCM. There are other dates and locations available for existing PCC members to attend. Please ask SCJ for the details.

12.2 Notelets

SCJ informed everyone that she had received 60 photographs to be considered for the new notelets. These had been mounted on a stand inside the Church for people to vote for their favourite and the most popular will be used. SCJ stated that she was going to ask Trealors School to do the printing. AD suggested that some of the photographs could be used to make Christmas cards. All agreed.

ACTION: SCJ

12.3 ACJ reported that the Wickham Institute was going to install a defibrillator outside the hall.

12.4 ACJ and SCJ said that they are aware that a lot of people donate to the Church when they are purchasing specific items. They feel that gift aid could be claimed on their purchases. Therefore a similar form to what the flower team are encouraged to use could be designed and ACJ could then show an in and out entry in the books as long as whoever signs the form is a UK tax payer. ACJ also agreed to promote this during his report at the APCM.

ACTION: ACJ

12.5 KHJ reminded the committee regarding Sam’s request for a replacement keyboard in Binsted Church. An idea was proposed that Binsted Church could buy the keyboard that Bentley Church currently use and they in turn purchase a new one using their music fund. If a different keyboard was acquired for Binsted Church a new lockable cupboard would be required. YD suggested that we wait until the end of the Summer Term to see how the new Family Services are received and then review this topic.

12.6 Due to family circumstances Lora and Hannah have reduced their hours of working in the admin office. However, Gemma is now employed as part of the admin

	<p>team.</p> <p>12.7 CW thanked members of the PCC for their hard work over the past year. YD echoed this and said their contribution was very much appreciated.</p>
13	<p>Dates and venues of next meetings in 2020</p> <p>APCM – Sunday 5th April – after the 9.30 morning service Extraordinary PCC and Re-ordering Meeting - tba PCC Meetings at 2pm – 8th June, 21 September, 16th November Joint Benefice Meeting – Monday – 7.30pm -12th October</p>
14	<p>YD closed the meeting with a Prayer</p>
	<p>Meeting Closed at 4.40p.m.</p>